



CANNON BUILDING
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STATE OF DELAWARE
DEPARTMENT OF STATE

DIVISION OF PROFESSIONAL REGULATION

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PUBLIC MEETING MINUTES:	BOARD OF PLUMBING & HVACR EXAMINERS EDUCATION SUB- COMMITTEE MEETING
MEETING DATE AND TIME:	Tuesday, October 22, 2013 at 9:00 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room B , second floor of the Cannon Building

MEMBERS PRESENT

Dean Sherman, Professional Member, President
Charles Robbins, Professional Member, Vice President

MEMBERS ABSENT

Gerard Pepeta, Professional Member
John Brady, Public Member
Carol Guilbert, Public Member, Secretary
James Anderson, Public Member
Frank Beebe, Professional Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Latonya Brown, Administrative Specialist II
Kevin Maloney, Deputy Attorney General

OTHERS PRESENT

Chuck Davidson, DPH

CALL TO ORDER

Mr. Sherman called the meeting to order at 9:16 am.

NEW BUSINESS

Continuing Education

The Board discussed the audit percentage that they would audit each renewal. Ms. Brown provided the Board with the number of Plumbers, HVACR and HVACR Restricted active licensees in Delaware now. The Board decided to audit 5% and was informed by Ms. Brown that they can change that percentage. She also informed the Board that the audits are done randomly by the Divisions Operation staff.

Mr. Sherman questioned how the Board is going to decide what Continuing Education courses to give to the Master HVACR Restricted licensees. Mr. Sherman stated that the Board doesn't want a HVACR Restricted licensee taking a Continuing Education course that is more designed for a Master HVACR licensee. Mr. Maloney suggested that the Board accept courses given by a certain Sponsor. The Board can arrange for all courses that are taken through certain Sponsors to

be automatically approved and the rest will have to come before the Board for review. The Board also questioned the possible discipline that could happen if a licensee falsely attests to doing their continuing education. Mr. Maloney and Ms. Brown explained the process that is used when dealing with licensees who falsely attest. Mr. Davidson suggested adding language to the Rules and Regulations by stating that if a licensee falsely attests that could lead to possible disciplinary action. Mr. Robbins stated that the main purpose of continuing education is to keep the licensees knowledgeable of the changes in the laws and the codes.

The Board decided on 6 hours of continuing education. If you have a Master Plumbing license you would take 3 credits in Plumbing and 3 credits in General. If you have a Master HVACR license you would take 3 credits in HVACR and 3 credits in General. If you have both a Master Plumber and a Master HVACR license you would take 3 credits in Plumbing, 3 credits in HVACR, and 3 credits in General. The Board will be focusing on subjects like Ethics, Code and Safety.

The Board questioned how to distinguish what courses are appropriate; Mr. Maloney stated that the courses from the sponsors will be easy for the Board to make a determination. The complication is going to come when you have individual licensees who will try to get courses approved from different States. The Board will have to review it and see if it meets their requirements. Mr. Robbins suggested that the Board come up with a list of Sponsors; if they are not on the list of Sponsors they will not be approved. The Board decided to come up with a checklist to decide what to have in the courses. Mr. Maloney stated that most Boards list the topics that are appropriate but not exclusive and it gives them a guideline to follow for the Boards approval. Mr. Sherman agreed to come up with a list of possible continuing education topics for the next meeting and Mr. Maloney stated he will try to replicate the Electrician's process.

Mr. Sherman questioned the Board regarding reciprocating from a substantially similar state, if Delaware is going to require continuing education. Mr. Maloney stated it should not be a standard for licensure but a standard for renewal. He suggested the States continue to be substantially similar for licensure because once the applicant gets a license through reciprocity they are going to have to do their CE's anyway to continue licensure in Delaware.

Mr. Maloney suggested setting a date for proposing a regulation. Mr. Robbins questioned where the Board stands if the goal is to have the CE's implemented for the 2014-2016 renewal period. Mr. Maloney suggested setting up a Public Hearing on a proposed regulation around Spring (May-June) of 2014 at the latest.

The next plumbing meeting is scheduled for January 14, 2013.

ADJOURNMENT

A motion was made by Mr. Sherman, seconded by Mr. Robbins, to adjourn the meeting. The motion unanimously carried. The meeting adjourned at 10:55 a. m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Latonya Brown". The signature is stylized with a large, flowing "L" and "B".

Latonya Brown